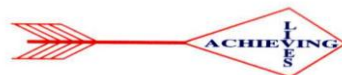


Terms and Conditions

1. The NLP practitioner course is not a substitute for coaching or psychotherapy. While many may achieve major shifts and breakthroughs in their beliefs and attitudes the course is designed principally to teach NLP skills to students who are already in good psychological health. Those with diagnosed psychological conditions may find the course challenging. Please notify us of any diagnosed psychological problems, or medication you have been prescribed before enrolling on the course so that we can together determine if this is the right course for you.
2. Participants are expected to commit to attend the whole of the course. Assessment is continuous, through practical exercises, and also by examination. Your certification is conditional on achieving standards and attending the required number of training hours. ANLP certification is contingent upon 50 hours of face to face training.
3. Please let us know of any special requirements you may have to enable us to provide you with the best possible experience. Achieving Lives will make every effort in the selection of venue to accommodate disability of every kind.
4. To secure your place a non refundable deposit of £300.00 should be paid on booking and must be accompanied with a completed booking form. Full payment must be made 30 days before commencement of the course. Company invoices are for settlement under the same conditions.
5. You will be sent joining instructions a minimum of 10 days prior to course commencement. These will contain details of location, venue, start times and other relevant information
6. If a participant fails to attend the course, all fees are forfeited. A colleague can be nominated to attend in their absence.
7. If a participant cannot attend the training they can transfer their attendance to the next available course. An administration fee of 10% of the total cost of the course will be charged, and their booking fee retained to secure their place on the next available course. Terms and conditions for the transferred course will be as for the original. A participant can only transfer courses on one occasion.
8. Cancellation of a booking less than 31 days before the course begins, incurs a forfeit of 70% of the total cost of the course. Cancellation between 32 days and 93 days, incurs a forfeit of 50% of the total cost of the course. Any cancellation of more than 93 days before the course commences, incurs a forfeit of the non-refundable deposit. In the event of a delegate not being able to attend, another person can be nominated to attend in their place. The full cost of the Achieving Lives NLP practitioner course in 2012 is £960:00. This includes Achieving Lives NLP Coaching certification.
9. The company reserves the right to change dates and venues. Achieving Lives reserves the right to alter the course content, location, or cancel at any time without liability



Achieving Lives NLP training.

10. We aim to confirm your place on the course within 24 hours of receiving your completed booking form, and deposit. If you do not hear from us within 1 working week please contact the office immediately

11. The fees for the course include tuition, course materials, a gratis copy of Bruce's book; "the theory and practice of NLP coaching; A psychological approach." refreshments throughout the day (coffee, tea, biscuits and fruit), use of hotel facilities and email support.

12. Delegates must read and agree to Achieving Lives code of ethics, (appendix 4), the Certification document and all documents mentioned in the certification document.

13. Legal and beneficial title to all intellectual property rights existing in any documentation, data, know-how, methods and concepts, used or developed by us in providing the services, shall, as between you and us, belong to and remain vested in us.

All conditions or warranties (whether expressed or implied by statute or common law or arising from conduct or a previous course of dealing or trade custom or usage or otherwise) as to the quality of the session materials we supply or their fitness for a particular purpose (even if that purpose is made known expressly or by implication to us) are expressly excluded.

14. We will use all reasonable care and skill in providing the services you order under this agreement, but we do not guarantee any results of the services. Any decision you make having received any of our services are your own and you remain wholly responsible for any decisions and actions you take.

15. We are entitled to delay or reduce the level and/or scope of service(s) (including session materials) if we are prevented from or hindered or delayed in obtaining or delivering the services (including session materials) as a result of any circumstances beyond our reasonable control.

